

Audit Committee – 26th June 2014

Appendix A

Audit Committee Forward Plan

Committee Date	Responsible Officer
24 July 2014 <ul style="list-style-type: none"> • Review exemptions given through Procurement Procedure Rules 2013/14 • Register of staff interests – Annual Review • Risk Management Update • Debt Write Offs Report 	Gary Russ Ian Clarke Gary Russ Amanda Card
28 August 2014 <ul style="list-style-type: none"> • Treasury Management – First quarter monitoring report • Internal Audit – First quarter update • Annual Governance Statement Action Plan • Financial Procedure Rules 2013/14 	Karen Gubbins Andrew Ellins Donna Parham Donna Parham
25 September 2014 <ul style="list-style-type: none"> • Treasury Management Practices • Approve Annual Statement of Accounts • Approve Summary of Accounts • External Audit Annual Governance Report • <i>External Audit - Value for Money (VFM) conclusion to include an update of the Council's financial resilience and a comparison of how well similar councils are doing</i> Mid-year review of Treasury Strategy – Needs to go on to Full Council	Karen Gubbins Amanda Card Amanda Card Donna Parham Donna Parham Karen Gubbins
23 October 2014 <ul style="list-style-type: none"> • Annual Audit Letter • Update on Debt Management 	Donna Parham Karen Gubbins
27 November 2014 <ul style="list-style-type: none"> • Treasury Management – Second quarter monitoring report • Internal Audit – second quarter and half year update • Annual Governance Statement Action Plan • Risk Management Update 	Karen Gubbins Karen Gubbins Andrew Ellins Donna Parham Gary Russ
18 December 2014 TBC	
22 January 2015 <ul style="list-style-type: none"> • Annual Fraud Programme 	Tom Chown/Lynda Creek

<p>26 February 2015</p> <ul style="list-style-type: none"> • Treasury Management Strategy and Prudential Indicators for 2014/15 – Needs to go to Full Council in March • Annual Governance Statement Action Plan • Treasury Management – Third quarter monitoring report • Internal Audit – third quarter update • Internal Audit Plan – approve 14/15 plan • Internal Audit - Charter • External Audit – Audit Plan • External Audit – Certification of Housing Benefit Subsidy Claim 	<p>Karen Gubbins</p> <p>Donna Parham Karen Gubbins</p> <p>Andrew Ellins Andrew Ellins Andrew Ellins Donna Parham Donna Parham</p>
<p>26 March 2015</p> <ul style="list-style-type: none"> • Risk Management Update • Health, Safety, and Welfare (Annual Report) 	<p>Gary Russ Pam Harvey</p>

Pending – Update on Community Infrastructure Levy
